

Tooley Water District Board Meeting Agenda

Version 1.1 (updated 8/19/26).

Meeting Date: Wednesday, August 19, 2026 7:00pm

Location: Online via Microsoft Teams.

https://teams.microsoft.com/join/19%3ameeting_NDIkZTcxZTYtNzBIZC00MDkyLTg2NGQtMjQyZmViZmMxN2Rm%40thread.v2/0?context=%7b%22Tid%22%3a%2263870596-78a8-4ee2-93b9-de492e15c25f%22%2c%22Oid%22%3a%227710e67a-7223-411a-975f-b495630b89e5%22%7d

Type of meeting

Board Meeting

Chairperson

Bart Vervloet

Minute keeper

Debby Jones

Topics

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Item 1 - Approval of Board Meeting Agenda

Item 2 – Approval of Minutes

Tooley Water District July 15, 2026 Board Meeting Meeting held virtually

Present: Debby Jones, John Amery, Bart Vervloet, Chester Cable and Jason Clack

Guest: Darin Heckman

Bart opened the meeting at 7:01 pm.

Item 1 - Approval of Agenda: Bart asked for approval of the June agenda. John made the motion to approve the agenda but asked if we could move up item 7 to accommodate Darin Heckman appearance. Jason seconded. All approved. Motion carried.

Item 2 – Feasibility Study Award & Contract:

- Darrin Eckman provided an update on the contract and answered questions regarding the scope of work that had been presented from the original request for proposals. This included supplemental information of the 6 tasks that had been identified. Eckman shared information on the change order process as well as addressed the supplemental document that he had emailed earlier in June. For transparency, John shared with Darrin that the district had had a change in the Tooley Water District Water contractor. Conversation included brief discussion of project options within the \$50,000 grant.

John made the recommendation to accept the full contract including the supplemental document as presented by Darrin and authorize Bart Vervloet as the chair to sign on behalf of the district. Jason seconded. All approved.

Item 3 – Approval of Minutes: Bart asked for approval of the June minutes. Bart made the motion to approve the agenda. Chester seconded. All approved. Motion carried.

Item 4 – Public Input:

- Chester shared that the Child's had shared with him the concern that they had some brown water. This may be in conjunction with the repair that occurred early in the day.

Item 5 - Financial / Maintenance and Repair Reports:

Checking account balance	\$16,512.41
Money Market balance	\$71,395.13

- John shared that reports have been delayed due to the changes with the new water contractor.

Item 6 – Discussion – Water Report

- Water loss figure was not provided. Due to the change in water system providers, the information was not available. John anticipates that the system should be back operating by next month. With Darrin still in attendance, he asked some questions about historically lost water reports. Darrin shared some potential ideas on how to better track water to consider in the future.

Item 7 – Discussion – General System Updates:

- John shared updates on the Pressure System – Failing Pumps. Upper water users have been experiencing water issues. John was provided the following options:

1. Motor 10 HP - \$4,568.93

2. Motor 7.5 HP – \$3,457.06

- Pressure System – Failing Pressure Tanks

1. Bladder Tank - \$9k

2. Hydromantic - \$6,613 – 5 yr. warranty

3. Custom Made - \$20k - \$30k

Darrin shared his thoughts, which included a VFD pump that might be helpful. Darrin graciously continued to answer questions of board members.

Item 8– Discussion/Action – Transfer to Chenowith as new water system operator for the Tooley Water District.

John shared that the billing issues have been more challenging than first envisioned. Chenowith is doing the best to their abilities and encouraged water customers to be patient with the process. John indicated that he still needs to cash the checks that have been made out to Tooley. After further discussion between John and Bart, it was determined to hold off on the letter to delinquent customers.

Item 9 – New Business

No new business

Item 10 Public Comment

- No public comment

Item 11 – Next Meeting:

- Next board meeting is scheduled for Wednesday, August 19 at 7 pm

Meeting adjourned at 8:36 pm

Item 3 – Public Input

Up to 5 minutes per person will be allocated for public input.

Item 4 - Financial Reports – Mr. Amery

Copy of current account totals from Washington Federal Website

Screenshot from Washington Federal website on 8/16/26

Account Snapshot ⚙️ ✕			
Checking ↓	Current Balance	Available Balance	☰
Checking [REDACTED]	\$19,425.22	\$19,425.22	>
Money Market ↓	Current Balance	Available Balance	☰
Money Market [REDACTED]	\$71,395.13	\$71,395.13	>

Recent Savings Transactions

Tooley Water District							8/19/2026 5:32 PM	
Register: Savings at Washington Federal								
From 06/16/2026 through 08/19/2026								
Sorted by: Date, Type, Number/Ref								
Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
06/30/2026			Interest Income	Interest		X	142.26	71,395.13

Recent Checking Transactions

Tooley Water District								8/19/2026 5:31 PM
Register: Checking at Washington Federal								
From 06/16/2026 through 08/19/2026								
Sorted by: Date, Type, Number/Ref								
Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
06/16/2026	5394	Jason Clack	Personal Services:Boar...	March Meeting...	50.00	X		17,161.53
06/17/2026	5395	M-K Pump & Drillin...	Accounts Payable		1,309.00	X		15,852.53
06/20/2026			Interest Income	Deposit		X	3.56	15,856.09
06/22/2026			Water Revenue:Water ...	Deposit		X	153.19	16,009.28
06/24/2026			Water Revenue:Water ...	Deposit		X	344.33	16,353.61
06/27/2026		Domains Priced Right	Accounts Payable		107.88	X		16,245.73
06/27/2026		Domains Priced Right	Accounts Payable		20.19	X		16,225.54
06/30/2026			Water Revenue:Water ...	Deposit		X	531.66	16,757.20
06/30/2026		Columbia Gorge News	Accounts Payable		38.37	X		16,718.83
06/30/2026		Columbia Gorge News	Accounts Payable		28.35	X		16,690.48
06/30/2026	5396	Bart Vervloet	Personal Services:Boar...	June Board Me...	50.00	X		16,640.48
06/30/2026	5397	Chester Cable	Personal Services:Boar...	June Board Me...	50.00	X		16,590.48
06/30/2026	5398	Debby Jones	Personal Services:Boar...	June Board Me...	50.00	X		16,540.48
06/30/2026	5399	Jason Clack	Personal Services:Boar...	June Board Me...	50.00	X		16,490.48
06/30/2026	5400	John Amery	Personal Services:Boar...	June Board Me...	50.00	X		16,440.48
07/01/2026			Water Revenue:Water ...	HRTLAND P...	44.05	X		16,396.43
07/02/2026			Water Revenue:Water ...	Deposit		X	106.03	16,502.46
07/03/2026			Materials and Services:...	Service Fee	0.40	X		16,502.06
07/08/2026			Water Revenue:Water ...	Deposit		X	327.56	16,829.62
07/14/2026		SAIF Corporation	Accounts Payable		317.21	X		16,512.41

Tooley Water District

8/19/2026 5:31 PM

Register: Checking at Washington Federal

From 06/16/2026 through 08/19/2026

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
07/16/2026			Water Revenue:Water ...	Deposit		X	138.83	16,651.24
07/17/2026			Water Revenue:Water ...	Deposit		X	150.35	16,801.59
07/20/2026			Interest Income	Deposit		X	3.43	16,805.02
07/21/2026		Bart Vervloet	Personal Services:Boar...	Deposit		X	50.00	16,855.02
07/21/2026			Water Revenue:Water ...	Deposit		X	2,865.14	19,720.16
07/21/2026		Chenowith Water PUD	Accounts Payable		1,621.53	X		18,098.63
07/22/2026			Water Revenue:Water ...	Deposit		X	554.42	18,653.05
07/22/2026		NWCPUD	Accounts Payable		793.41	X		17,859.64
07/28/2026			Water Revenue:Water ...	Deposit		X	212.06	18,071.70
07/31/2026	5401	Bart Vervloet	Personal Services:Boar...	July Board Me...	50.00	X		18,021.70
07/31/2026	5402	Chester Cable	Personal Services:Boar...	July Board Me...	50.00	X		17,971.70
07/31/2026	5403	Debby Jones	Personal Services:Boar...	July Board Me...	50.00	X		17,921.70
07/31/2026	5404	Jason Clack	Personal Services:Boar...	July Board Me...	50.00	X		17,871.70
07/31/2026	5405	John Amery	Personal Services:Boar...	July Board Me...	50.00	X		17,821.70
08/03/2026			Water Revenue:Water ...	Deposit		X	354.17	18,175.87
08/03/2026			Water Revenue:Water ...	Must be a refun...	69.39	X		18,106.48
08/04/2026			Personal Services:Boar...	Deposit		X	50.00	18,156.48
08/05/2026			Water Revenue:Water ...	Deposit		X	236.79	18,393.27
08/07/2026			Water Revenue:Water ...	Deposit		X	506.94	18,900.21
08/11/2026			Water Revenue:Water ...	Deposit		X	125.41	19,025.62

Tooley Water District

8/19/2026 5:31 PM

Register: Checking at Washington Federal

From 06/16/2026 through 08/19/2026

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
08/14/2026			Water Revenue:Water ...	Deposit		X	149.60	19,175.22
08/17/2026			Water Revenue:Water ...	Deposit		X	106.03	19,281.25
08/19/2026		OHA Drinking Water...	Accounts Payable		225.00			19,056.25
08/19/2026		NWCPUD	Accounts Payable		260.30			18,795.95

Profit and Loss Budget vs. Actual

*Note – Budgets have not been added to system yet!

5:36 PM

08/19/26

Accrual Basis

Tooley Water District

Profit & Loss Budget Performance

July 2026

	Jul 26	Budget	% of B...	Jul 26	YTD B...	% of B...	Annual...
Ordinary Income/Expense							
Income							
Water Revenue							
Water Sales	4,310.34	0.00	100.0%	4,310.34	0.00	100.0%	0.00
Total Water Revenue	4,310.34	0.00	100.0%	4,310.34	0.00	100.0%	0.00
Total Income	4,310.34	0.00	100.0%	4,310.34	0.00	100.0%	0.00
Expense							
Materials and Services							
Bank Service Charges	0.40			0.40			
Operating Expenses							
NWCPUD Power Fees	260.30	0.00	100.0%	260.30	0.00	100.0%	0.00
Total Operating Expenses	260.30	0.00	100.0%	260.30	0.00	100.0%	0.00
Total Materials and Services	260.70	0.00	100.0%	260.70	0.00	100.0%	0.00
Personal Services							
Boardmember Incentives	200.00	0.00	100.0%	200.00	0.00	100.0%	0.00
Workmans Compensation Insurance	317.21	0.00	100.0%	317.21	0.00	100.0%	0.00
Total Personal Services	517.21	0.00	100.0%	517.21	0.00	100.0%	0.00
Total Expense	777.91	0.00	100.0%	777.91	0.00	100.0%	0.00
Net Ordinary Income	3,532.43	0.00	100.0%	3,532.43	0.00	100.0%	0.00
Other Income/Expense							
Other Income							
Interest Income	3.43	0.00	100.0%	3.43	0.00	100.0%	0.00
Total Other Income	3.43	0.00	100.0%	3.43	0.00	100.0%	0.00
Net Other Income	3.43	0.00	100.0%	3.43	0.00	100.0%	0.00
Net Income	3,535.86	0.00	100.0%	3,535.86	0.00	100.0%	0.00

Balance Sheet – Previous year comparison

5:35 PM

08/19/26

Accrual Basis

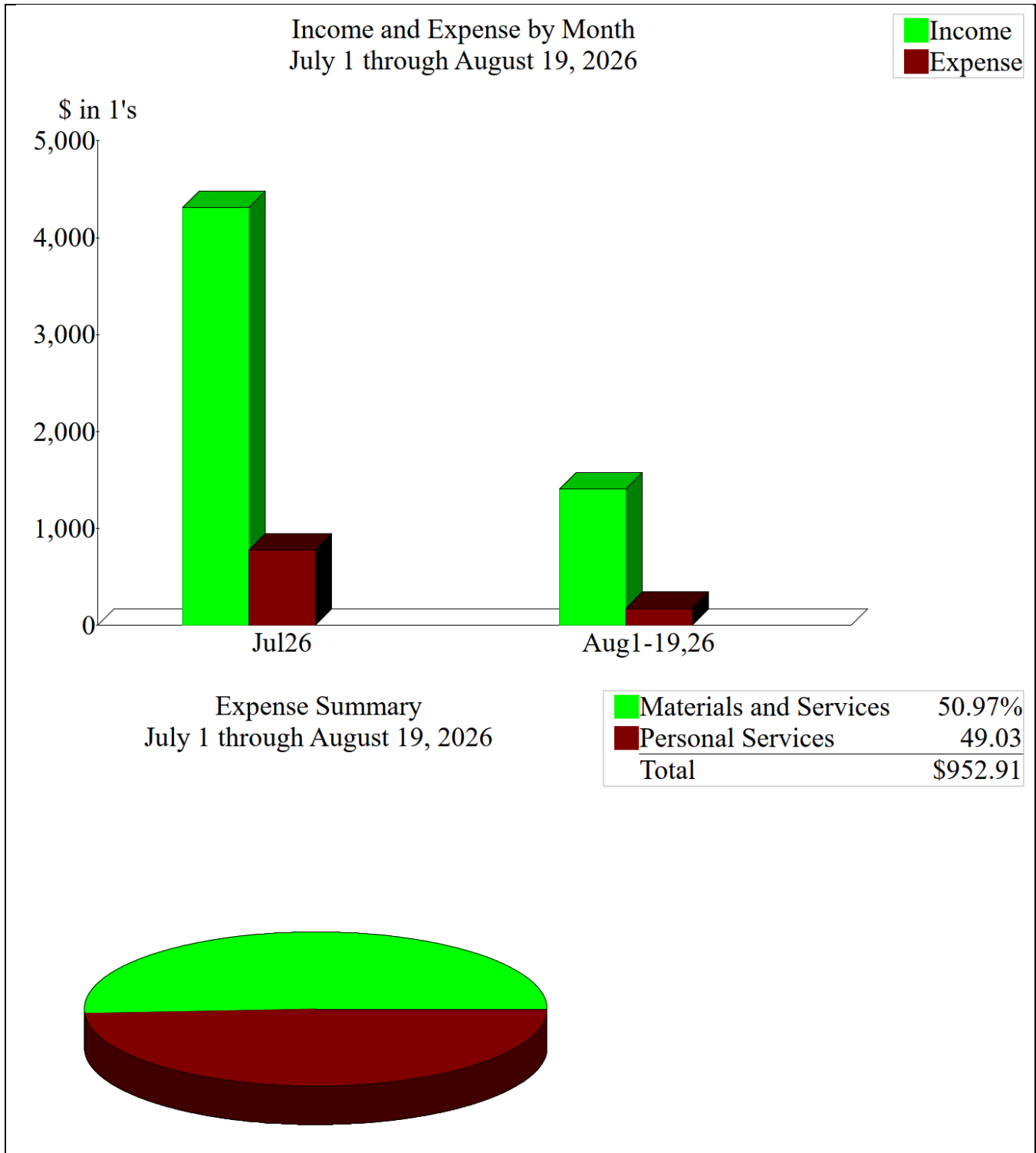
Tooley Water District

Balance Sheet Prev Year Comparison

As of August 19, 2026

	Aug 19, 26	Aug 19, 25	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
Checking at Washington Federal	18,795.95	9,952.28	8,843.67	88.9%
Savings at Washington Federal	71,395.13	80,626.94	-9,231.81	-11.5%
Total Checking/Savings	90,191.08	90,579.22	-388.14	-0.4%
Total Current Assets	90,191.08	90,579.22	-388.14	-0.4%
Fixed Assets				
Tooley Fixed Assets	180,300.00	180,300.00	0.00	0.0%
Total Fixed Assets	180,300.00	180,300.00	0.00	0.0%
TOTAL ASSETS	270,491.08	270,879.22	-388.14	-0.1%
LIABILITIES & EQUITY				
Equity				
Opening Balance Equity	199,855.44	199,855.44	0.00	0.0%
Retained Earnings	65,865.23	70,575.00	-4,709.77	-6.7%
Net Income	4,770.41	448.78	4,321.63	963.0%
Total Equity	270,491.08	270,879.22	-388.14	-0.1%
TOTAL LIABILITIES & EQUITY	270,491.08	270,879.22	-388.14	-0.1%

Income and Expense Graph – by Month



Maintenance and Repairs – Details

No charges to date

Item 5 – Discussion – Water Report

March 2026

Gallons Pumped: 80,804
Gallons Sold: 39,431
Gallons Lost: 41,373
Water Loss: 51.20%

April 2026

Currently Unknown.

May 2026

Currently Unknown.

June 2026

Currently Unknown.

Item 6 – Discussion – General System Updates

- Pressure System – Failing Pumps
 1. Motor 10 HP - \$4,568.93
 2. Motor 7.5 HP – \$3,457.06
- Pressure System – Failing Pressure Tanks
 1. Bladder Tank - \$9k
 2. Hydromatic - \$6,613 – 5 yr warranty
 3. Custom Made - \$20k - \$30k

Item 7 – Discussion– Feasibility Study Update

Discussion

Item 8 – Action – Transition Accounting to a 3rd party

Chenoweth Water has informed us they will no longer be performing Book Keeping on behalf of Tooley Water District.

It has been discussed that they have/will not be charging us for a lot of the general construction activity that Hiland used to charge us for. It has been discussed, and I expect to see a contract that reflects these changes.

I believe we can hire a 3rd party accountant and purchase quickbooks to perform this role instead.

- David Klinger CPA has suggested he would be willing to perform this role for us. Estimate \$500 / month.
- Quickbooks online – Estimate \$115 / month.
- Quickbooks has a CC processing solution. See <https://quickbooks.intuit.com/payments/payment-rates/>

Item 9 – New Business

Item 10 – Executive Session

Script Opening Executive Session

The Tooley Water District Board will now meet in executive session pursuant to ORS 192.660(2)(f) and ORS 192.660(2)(g) and ORS 192.660(2)(i) and ORS 192.660(2)(j) and ORS 192.660(2)(n).

Representatives of the news media and designated staff shall be allowed to attend the executive session. All other members of the audience are asked to leave the room. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the session as previously announced. No decision may be made in executive session. At the end of the executive session, we will return to open session and welcome the audience back into the room.

- ☐ ORS 192.660(2) (a) Employment of Public Officers, Employees & Agents
- ☐ ORS 192.660(2)(b) Discipline of Public Officers & Employees
- ☐ ORS 192.660(2)(d) Labor Negotiator Consultations
- ☐ ORS 192.660(2)(e) Real Property Transactions
- ☒ ORS 192.660(2)(f) To consider information or records that are exempt by law from public inspection
- ☒ ORS 192.660(2)(g) To consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations.
- ☐ ORS 192.660(2)(h) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.
- ☐ ORS 192.660(2)(i) To review and evaluate the employment-related performance of the Chief Executive Officer of any public body, a public officer, employee or staff member who does not request and open hearing.
- ☐ ORS 192.660(2)(j) Public Investments
- ☐ ORS 192.660(2)(m) Security Programs
- ☐ ORS 192.660(2)(n) To discuss information about review or approval of programs relating to the security of telecommunications systems

Item 11 – Vote on Items discussed in Executive Session if required.

Item 12 – Public Comment Time 2

Up to an additional 5 minutes per person will be allocated for Tooley Water District Members to make comments (after listening to the entire board meeting)

Item 13 – Discussion – Next Meeting

Next board meeting to take place on the third Wednesday. September 16th, 2026 at 7:00pm.

For virtual access contact johnamery@tooleywater.org or 541-340-0032.

Meeting Adjourned